

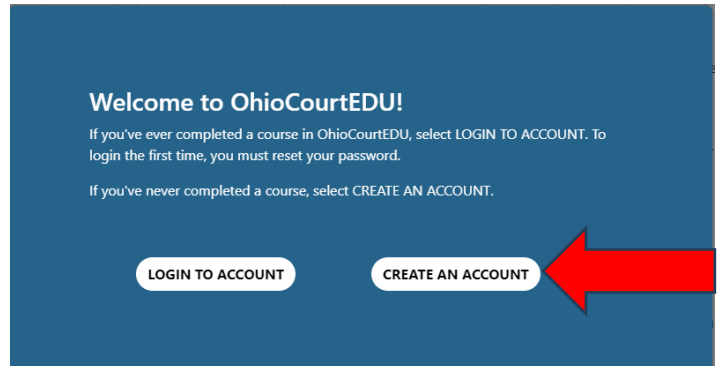
ACCESS AND USE THE JUDICIAL COLLEGE'S LEARNING MANAGEMENT PLATFORM

CREATE AN ACCOUNT

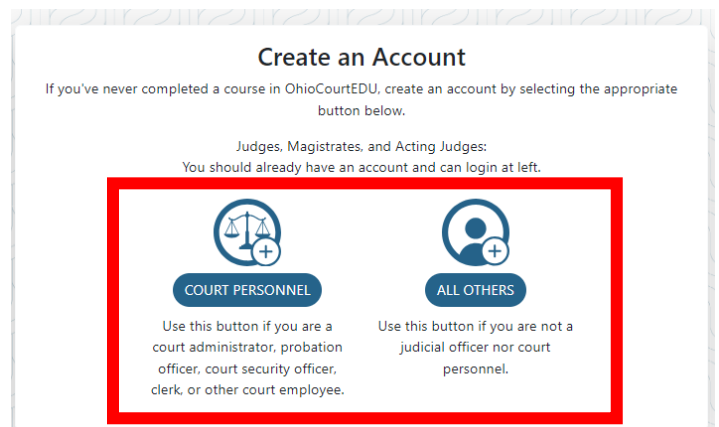
NOTE: If you already have an account, skip to **LOGIN TO ACCOUNT** on Page 4.

Step 1: Navigate to <https://www.supremecourt.ohio.gov/ohioCourtEDU/register/>.

Step 2: Select **CREATE AN ACCOUNT**.



Step 3: Click on the appropriate **Category** that applies to your position.



Step 4: If an **Enrollment Key** pop-up displays, ensure the correct user type is shown and select Enroll.



Enrollment Key

A screenshot of the Enrollment Key pop-up. It has a white background with a light blue border. At the top, it says "Please enter the enrollment key name, then click 'Enroll'." Below that, there is a text input field labeled "Key Name" with the text "All Others" inside. At the bottom, there is a blue button labeled "Enroll" which is highlighted with a red box.

Step 5: Complete the Registration Form. The system will not let you continue unless you fill in all **Required Fields**.

For Court Personnel:

Sign Up

Use the form below to create a new account. If you already have an account, login using the button above. If you are signing up as court personnel, you are attesting to being currently employed by or assigned to serve a court in the State of Ohio.

First Name	Required
Middle Name	
Last Name	Required
Email	Required
Password	Required
Re-enter Password	Required
Phone Number	Required

If not applicable, leave blank.
Do not enter 0.

Enter the court where you work.

Select Sign Up.

Address	Required
Address 2	
Country	Required
Country	
State	Required
State	
City	Required
Zip Code	Required

Job Title	Required
Ohio Attorney Registration Number	
Employer	Required
Are you an adult PO hired in the past 12 mont...	Required
No	
County	Required
County	

Sign Up

[Back To Login](#)

For All Others:

Sign Up

Use the form below to create a new account. If you already have an account, login using the button above. If you are signing up as court personnel, you are attesting to being currently employed by or assigned to serve a court in the State of Ohio.

First Name	Required
Middle Name	
Last Name	Required
Email	Required
Password	Required
Re-enter Password	Required
Phone Number	Required

If not applicable, leave blank.
Do not enter 0.

Use the dropdown menus to select your county of residence and your primary connection to a court.

Select Sign Up.

Address	Required
Address 2	
Country	Required
Country	
State	Required
State	
City	Required
Zip Code	Required
Ohio Attorney Registration Number	
County	Required
County	
What is your primary connection to a court?	Required
What is your primary connection to a court?	

Sign Up

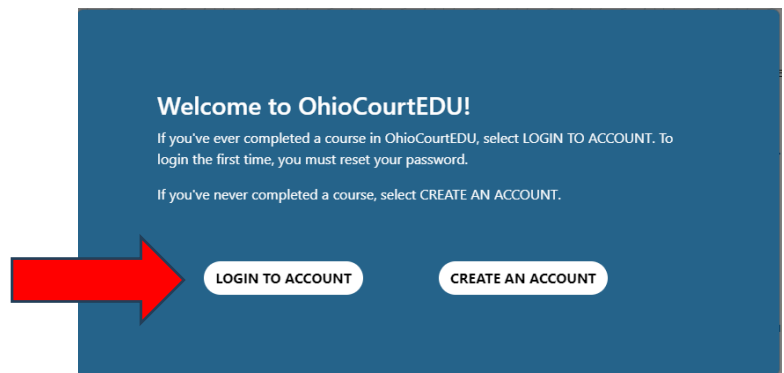
Back To Login

Step 6: You will be taken to the **Login Page**, where you can access the website using your email address as your username and the password you created.

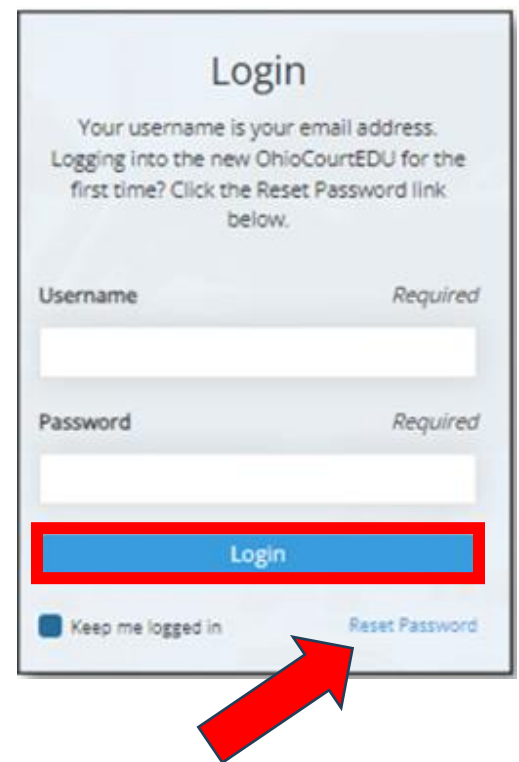
LOGIN TO ACCOUNT

Step 1: Navigate to <https://www.supremecourt.ohio.gov/ohioCourtEDU/>.

Step 2: Select **LOGIN TO ACCOUNT**.



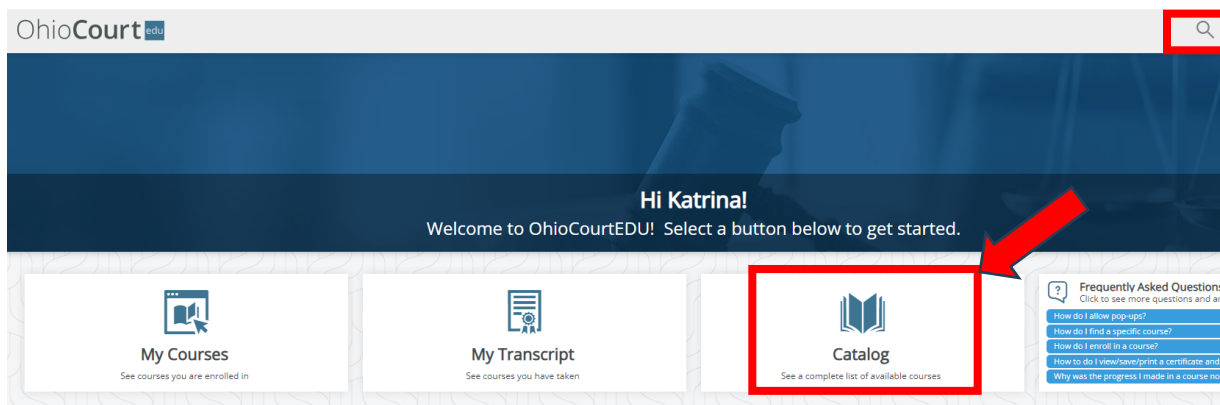
Step 3: You will be taken to the **Login Page**, where you can access the website using your email address as your username and the password you created. If you have forgotten your password, select **Reset Password**.



COMPLETE A COURSE

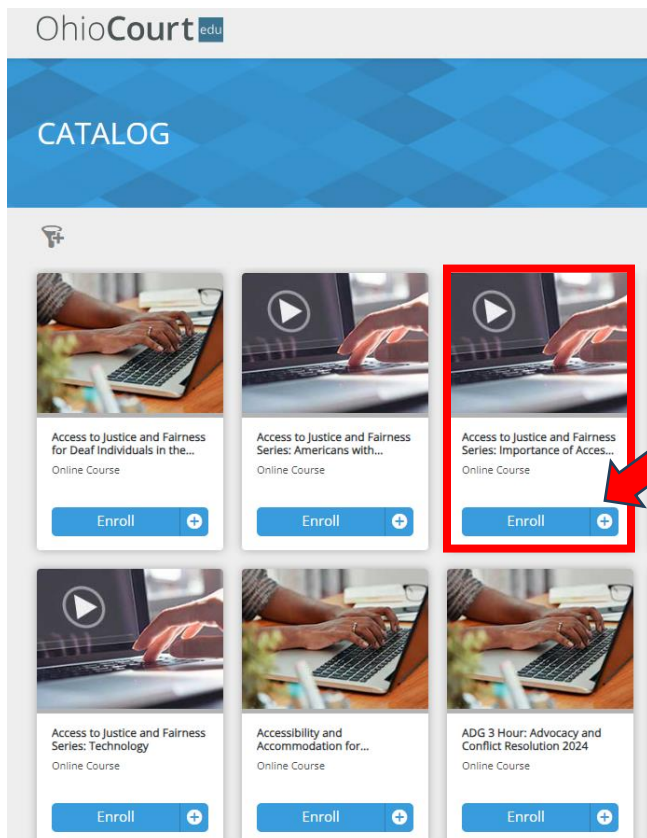
ENROLL IN COURSE

Step 1: Once you log in, select **Catalog** to browse education course titles. You may also use the **search** function to look for training.



Step 2: Enroll in the desired course by selecting the button.

Tip: Use the filters on the left-hand side to help find a course.



New Guardians appointed by the Stark County Probate Court are required to take the course entitled:
"ADG 6 Hour: Guardianship Fundamentals"
within 3 months of their appointment.

Guardians must take 3 hours of guardianship training course every year after they are first appointed. Courses beginning with "ADG 3 Hours" may be used to satisfy this requirement.

Step 3: If you enrolled in an online course, you may begin learning immediately by selecting **Launch**.

Name		
	Judicial Ethics 2025	Launch 
	Judicial Entries and ODYS	Enroll 

For live webinar/in-person courses, select **Register for Session** to complete your enrollment.

Court Cafe: Legislative Update

Live Course



[Course Content](#)[Sessions](#)

FOR ALL COURT PERSONNEL

With the close of calendar year 2024, several pieces of legislation were signed into law by Governor DeWine affecting courts and their justice system partners. Join us on January 31st for an overview of relevant legislation recently passed.

My Session



No Sessions Enrolled Yet

Choose a live session to enroll in this course. Completion of a session is required for course completion.

[Register for Session](#)

Subjects

[Justice System](#)[Legislative](#)[Webinar](#)

Resources

Step 4: Complete the course.

EVALUATE COURSE

Step 5: Once the course is completed, on the course page, under the Course Tasks, select **Course Evaluation**.

Course Tasks

0/1

☐ Course Evaluation

Step 6: Fill out and **Submit** the evaluation.

Course Evaluation

1

Prior to this course, how knowledgeable were you about the content? 1 Star = Not Knowledgeable, 2 Stars = Slightly Knowledgeable, 3 Stars = Neutral, 4 Stars = Knowledgeable, 5 Stars = Very Knowledgeable

★ ★ ★ ★ ★

2

After completing the course, how knowledgeable are you about the content? 1 Star = Not Knowledgeable, 2 Stars = Slightly Knowledgeable, 3 Stars = Neutral, 4 Stars = Knowledgeable, 5 Stars = Very Knowledgeable

★ ★ ★ ★ ★

3

Please rate the overall quality of this course. 1 Star = Poor, 2 Stars = Fair, 3 Stars = Average, 4 Stars = Good, 5 Stars = Excellent

★ ★ ★ ★ ★

4

How likely are you to apply what you learned in this course? 1 Star = Extremely Unlikely, 2 Stars = Somewhat Unlikely, 3 Stars = Neither Likely Nor Unlikely, 4 Stars = Somewhat Likely, 5 Stars = Extremely Likely

★ ★ ★ ★ ★

5

How likely are you to recommend a Judicial College online course to others? 1 Star = Extremely Unlikely, 2 Stars = Somewhat Unlikely, 3 Stars = Neither Likely Nor Unlikely, 4 Stars = Somewhat Likely, 5 Stars = Extremely Likely

★ ★ ★ ★ ★

6

Please indicate the number of years in your current position. (If less than a year, enter 1.)

7

What, if anything, have you learned that you did not know previously?

8

What other online course topics interest you?

9

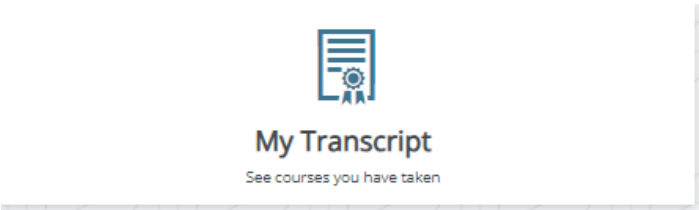
Any other comments (e.g. overall course quality, ease of navigation, etc.)?

Submit

Page 7 of 9

OBTAIN CERTIFICATE

Step 7: On the learner dashboard, select **My Transcript**.



Step 8: Locate the desired course within the certificate list and select **Download**.

TRANSCRIPT FOR PAULA HYMAN

Print Transcript

Credits

Certificates

Courses

Username:

Email Address:

Department: The Supreme Court of Ohio

Credits: 12

Credits

7

Judicial College (General)

2

CLE (General)

2

Judicial Conduct

1

Attorney Professional Conduct

Certificates

Certificate is expired

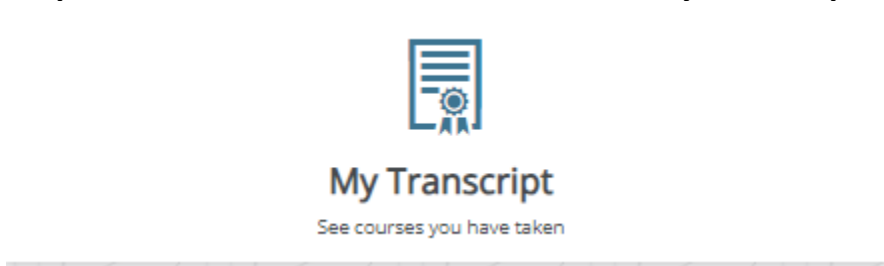
Course Title	Valid From	Expires	View
Court Security for All Court Employees 2024	May 24, 2024 1:58 PM		Download
Cultural and Diversity Considerations 2024	May 29, 2024 9:12 AM		Download
Ethics for Court Employees	May 17, 2024 12:41 PM		Download

Step 9: Your certificate will open in a new browser tab, where you can **Save** or **Print** it.



OBTAIN TRANSCRIPT

Step 10: On the learner dashboard, select **My Transcript**.



Step 11: On the transcript page, select **Print Transcript**.

